

AL-KAWTHAR UNIVERSITY

PROCESSING FORM FOR EXEMPTION / CREDIT TRANSFER

The Registrar,

Date: _____

I am applying for admission at Al-Kawthar University. I have carefully studied the prospectus and respective course outline(s) offered in Al-Kawthar University's prospectus and have compared them with the under mentioned course(s) and respective outline(s) that have been done at _____ and passed. Therefore, I request you to kindly evaluate my graded courses, course outlines and course title are enclosed.

STUDENT'S INFORMATION: To be filled in by the student)

Personal Information	Student Name:					Student ID:					
	Father's Name:										
	Address:										
	Mobile:					Cell:					
	E-Mail:										
	Previous University / Institute					Name:					
						Program Name:					
						Accredited by: _____ CGPA: _____					
	International Affiliation (If any): _____										
	Exemption (s) applied for.	S.N o	Course Name	Cr. Hrs.	Grade	Course Name Offered at ALKU	Cr. Hrs. Offered at ALKU	Remarks of Respective Faculty	Faculty Signature	HoD / Dean Remarks	Exempted / Not Exempted
1											
2											
3											
4											
5											

Total Exemption(s) approved earlier: _____

Current exemption(s) applied for: _____

I confirm that the information provided by me in the Form is correct.

I also confirm that the all decisions of the credit hours transfer committee regarding my case will be binding on me. Moreover, I will strictly follow the University rules & regulations.

Student's Signature

For Office Use Only

Total number of exemption(s) courses approved: _____

Head of Department

Dean of the Faculty

Registrar